

**Holy Rood Pastoral Parish Council meeting:
Notes of Meeting
28.01.2015**

Present: Marguerite Holliday MH, Camille Benony CB, Mary Reeve MR, GM, Clare Kingston CK, Ron Lawton RT, Norman Cambay NC, Noreen Bint NoBi, Jose Almeida JA, Canon John CJ, Pedro Barretto PB, Jonathan Ager JA, Paz Mazzotta PM, Fr Dominic FD, Penny Lake PL.

Apologies: Nick Barrett, Jenni Miles, Gertrude Mwape, Val Butt, Mary Carthew, Julia Arkell,

The meeting started with reflective music and a prayer and was followed by an introduction and welcome.

Matters arising: Query re preparation of leaflet for organising ones funeral. CJ suggested that we purchase the version that is produced nationally. All agreed. NoBi will organise through the bookstall.

Ideas are needed as to how to inform Parish this is available.

Action all – ideas to MH/ communications group

Thanks expressed to those who have already worked on this.

Reports from Sub Groups/committees:

Reports from each of these are attached. Further comments made at meeting are recorded below:

Communication and Welcome MH

Website: CJ - we are considering joining the Diocesan website where Parish events can be advertised and information regarding Holy Rood can be accessed easily. Would be preferable to putting work into a separate one

Discussion followed the suggestion on **5. welcome** from these notes and the question of how could we do more to welcome new parishioners / help people new to the Parish get to know others? It was agreed that we trial this suggestion.

Action: clergy to add a 'welcome to new parishioners and visitors' to their greeting at each mass and **com/ welcome group** to organise an initial 'welcome weekend' with tea/ coffee after one / both w/e evening masses

MH brought along a "Welcome pack" that could be used for new parishioners which could include contact details for appropriate people.

CJ suggested that the group could **produce a sample pack** for members to see before the next meeting. This was agreed.

The committee has put together a Resource file/information file for each porch for parishioners that they could refer to in order to find the relevant person for their query or for any information required.

Action all: please look at these files and direct any additional material for it to MH

Adult Formation JA

See attached report

Post Sacramental group NoBi

See attached report

Justice and Peace (NoBi)

Swindon Churches Together (SCT) are looking at the issue of a Living Wage and there is a survey to complete if you are interested. Papers concerning this are attached.

Mary's Meals charity was discussed and a date for the showing of a film "Child 31" will be to be decided. Groups, families, individuals, organisations within the Parish will be encouraged to take part in the Backpack Project which entails filling a small rucksack with educational materials and some basic clothing etc. For further information please see www.marysmeals.org.uk

F/B from Diocesan Pastoral Council meeting:

Proclaim '15 – information attached re the Conference to be held on July 11th 2015.

The Bishop will decide who the delegates will be.

There are 3 evangelisation themed leaflets available for Parish small group sessions and these will be used in the Tuesday morning reflection meetings at Holy Rood.

An extra Holy Hour may be planned to pray for this initiative.

This will be followed by 6 consecutive CAFÉ meetings in the Autumn

It was decided to devote the weekend Masses on March 1st to launch the Proclaim '15 to the Parish using the screens in church to present the information. Action NoBi and JArkell to liaise with communications group on this. We will need a projectionist at each mass.

Safeguarding update:

PL – all volunteers in Holy Rood need to have undertaken a Disclosure and Barring Service clearance (DBS) (previously known as CRB) for their voluntary role in Holy Rood. An initial clearance is needed for their first role and it may be necessary to undertake another if they volunteer for further roles for the Parish. Contact details for PL will be included in the Resource files.

PPC sub group review:

It was suggested that as we are entering our 3rd year as a Pastoral Parish Council, which was the recommended term of office for committee members, that we review the structure of the PPC and the sub groups at the next meeting in May. CJ noted that the present council is not a good representation of the different communities that make up the Parish so that thinking about how to address this will be important. **Action red:** bring thoughts and ideas regarding this to the next meeting.

AOB:

Day of Renewal – February 7th 2015 with Fr Richard Mckay. 10am – 4pm. Parish Mass at 10am. Bring food to share.

St Nicholas of Tolentino Church, Lawford's Gate, Bristol, BS5 0RE. Parking available.

Call John Fenlon on 0117 9575445 or email: johnfenlon@hotmail.co.uk for further info.

Masses on the weekend of February 15th – some brief teaching via video clip re appropriate gestures and behaviour around receiving the Eucharist. The Priest will introduce it. MH to liaise as to who will operate the projector at each Mass.

"Change your World" – a Lenten retreat presented by David Payne on Saturday February 21st from 11am – 3.45pm Registration and refreshments from 10.30am. Numbers limited. Please book at the Bookstall from 31.01.15. Suggested offering £5

RISE theatre group will perform at St Peter's Catholic Church on Thursday March 12th at 7.30pm. Further details about RISE – www.risetheatre.co.uk.
Tickets £5 or £10 for a family from Suzanne Bullimore – suzannebullimore62@gmail.com or on the door.

Meeting closed at 20.20.

Date of next meeting: Thursday May 28th 7.15pm for 7.30pm start
Following meeting: Monday September 28th 7.15pm for 7.30pm start